

# *Minutes*

Ardasley Public Library Board of Trustees Meeting,  
*Thursday, January 23, 2020*

*Attending*

Stephanie Bonney, *President*,  
Peter Keil, Valerie S. Lalli, Rosemarie Marcus, Susan Morduch,  
Susan Randol, and Michael Wiskind.

Marianne Ripin, *Children's Librarian*, reporting for Angela Groth, *the Director*, absent.

Joann D'Emilio, *Village Board Liaison*.

*Call to Order*, 8:00 P.M.

*Approval of Minutes* of December 19, 2019. In the *Director's Report*, about the change in title, from Clerk to Page, the word "reclassified" found champions over "improved, ironically." So noted, Susan Randol moved to accept, Rosemarie Marcus seconded, and these amended minutes were approved unanimously.

*Treasurer's Report*. For a voucher report, now a "Purchase Order Listing," dated January 23, 2020, 10:05 A.M., Michael Wiskind motioned to pay bills totalling \$7,441.24 as submitted on the abstract prepared in the Village Treasurer's office; Susan Randol seconded, and this motion was also carried unanimously.

*President's Report*

*Old Business — Friends' Report*. Friends Liaison Rosemarie Marcus reported on the success of the Improv Night, Saturday, January 11<sup>th</sup>. Eighty tickets, a sellout, were sold and, after expenses, eighteen hundred dollars raised.

Also, the Friends will meet on Saturday, January 25<sup>th</sup>, to prompt volunteers to take over executive positions.

Stephanie Bonney reported on the continued search for two new Board members. The deadline to receive applications, resumés, and the like: Sunday, March 1<sup>st</sup>.

*New Business — Discussion*: the Library budget proposals for the fiscal year June 1, 2020 — May 31, 2021. Angela, in her preparation of the budget and her talks with the Village Manager, asked Marianne Ripin to give us, tonight, a supplemental list of additional items that need Board approval. The following is Angela's later refinement and clarification of that list. The Board, tonight, following a motion to accept made by Valerie Lalli and a second by Rosemarie Marcus, unanimously approved the initial listed items.

*The revised list, received February 11<sup>th</sup>.*

On Line 200 (equipment) of the budget, \$3,000 to replace the AWE computer in the Children's Room. It is a computer pre-loaded with educational games geared to the preschooler. Ten years have passed since we purchased it. We will be buying a new projector from the current budget.

On Line 485 (Professional Training), I am requesting \$5,575. I submitted an itemized

estimate that would cover memberships as well as attendance at a library conference each year for both myself and the Children's Librarian.

I have requested that a "Programming Line" be added to the library budget to represent support for increased programming at the library. I have itemized the programs and the amount the Friends have spent for the last year. I then suggested other programs (different programs) the library could offer if we received some financial backing from the Village. I suggested any amount beyond \$3000 would be useful.

### *Director's Report*

*Circulation* totals.

*Total December circulation, 6,800.*

*Inter-Library loans for December, 2,513;*

*Received, 1,319; Sent, 1,194.*

*People Count for December, 4,523 for the twenty-two days open, one hundred eighty-eight a day.*

Angela will attend the PLA 2020 Conference February 25<sup>th</sup> to the 29<sup>th</sup> in Nashville, missing the next Board meeting. Marianne Ripin will take her place on the 27<sup>th</sup>.

*Angela added this note on new bill-paying procedures.* Gloria and I went for training on how to enter our vouchers electronically, submitting them for payment. They have set us up as primary approval – me, secondary – Michael (Treasurer) and signer of checks – ultimate approval – Stephanie. If this doesn't sit well, we can adjust. We had to go to Village Hall to do this – they assure us that we will be getting the software to be able to do it here within the week.

*What's New @ . . .*

On Saturday, January 11<sup>th</sup>, local author Sally Suen discussed her novel *Crystal Cove*, a story set against the background of China, Hong Kong, and Los Angeles in the eighties and nineties. [Knew Books Publishing, April 18, 2019.] *Fourteen attended.*

*Leap Into a Good Book Sale:* at the Library, Thursday, February 27<sup>th</sup>, 4 to 7:30; Friday, the 28<sup>th</sup>, 12 to 5; and Saturday, 10 to 5. Marianne Ripin abides, with several dedicated volunteers. Community Room. For the benefit of the Friends.

*Building Maintenance* and *Outside Maintenance* — nothing new to report.

*Report from the Village Board Liaison* — The Village has hired the Pace Law School Land Use Law Center to assist in finalizing the Comprehensive Plan.

We also approved hiring Camoin Associates to assist with a marketing assessment and communications strategy for the village.

We hired Jonathan Goldstein as a new police officer. A born and raised Ardsleyan, he is now attending the Westchester County Police Academy, Hawthorne.

The meeting adjourned at 9:24.

The next meeting, Thursday, February 27, 2020, 8:00 P.M.

Respectfully submitted,  
*Peter Keil,*  
February 27, 2020.